

**MINUTES OF THE MEETING OF SHAWBURY PARISH COUNCIL
HELD IN THE VILLAGE HALL ON TUESDAY OCTOBER 9TH. 2012
at 7.00pm.**

Public Session:

There were no members of the public present.

Present:

Mrs. J. Manley (Chairman)

Mr. R. Bailey

Mr. R. Rathbone

Mr. J. Kennedy

Mrs. F. Medley

Mr. R. Pinches

Mrs. T. Howells

In Attendance:

Mr. S. Jones (Shropshire Councillor).

The Parish Clerk.

Flt. Lt. N. Byne (RAF Shawbury).

12/124 Apologies:

Apologies were received and accepted from Mrs. S. Dove, Mrs. G. Matthews, Mr. D. Roberts and Mr. D. Baldwin

12/125 Co-option of new Member:

Members considered an application from Mr. J. Davies, a resident of Shawbury, for co-option on to the Council to fill the seat vacated by Mr. A. Brown. His application was unanimously approved and he took part in the meeting.

12/126 Declaration of Personal or Prejudicial Interests:

Mr. Bailey declared an interest in Agenda Item 7.

12/127 Minutes of Meeting held on September 11th. 2012:

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record.

12/128 Matters Arising:

(a) Glebe Lease (12/111(a)).

Clerk reported that there had been no further developments but he hoped that in the near future he would be able to identify ownership of the access road from the Glebelands. He was attempting to contact the planning officer overseeing the application, to determine what was causing the delay.

(b) CCTV (12/111(b)).

Mr. Bailey reported that after a considerable delay, he had attended a site meeting with Mr. Rathbone and ORP, when the suggested changes to the field of the camera had been carried out.

Following a request for information sent to Claire Porter (Corporate Head of Legal and Demographic Services at Shropshire Council), the Council had been advised that Members did not need to have a CRB to view recorded images from the camera.

It was agreed to re-visit the link to broadband and the Clerk was asked to clarify the situation regarding Data registration.

(c) Footpath on the playing field (12/111(c)).

Clerk reported that Shropshire Council had been informed of the quotations for the two new paths and had accepted them and the appointment of the contractor and had agreed to pay for both paths.

(d) Shropshire Council streetlights ((12/111(d)).

It was reported that the lights had still not been repaired. Mr. Jones again agreed to find out what the problem was.

(e) Register of volunteer helpers (12/111(e)).

Clerk reported that three forms had been returned.

(f) Highways (12/117(b1)).

It was reported that the de-restriction signs on the rear of the 40mph road signs at Edgebolton had been replaced.

(g) Play Area Repairs (12/111(g)).

Members considered the quotations received from Mr. Parry, following a site meeting with Mr. Bailey. After detailed discussion it was agreed to accept the quotations of £2,380.00 (+VAT) for repair work to the wet pour surface of the Erdington Play Area and £450.00 (+VAT) for installing a new wheel set on the roundabout in the Playing Field Play Area. Mr. Parry had agreed to repair the wet pour at the playing field site free of charge, under the guarantee agreement.

(h) Jubilee Seat (12/111(i)).

The presentation of the seat had gone ahead as planned but the plaque giving details of the donors of the seat had been removed. The Clerk was arranging for a new one to be printed and had been advised that plastic should be used instead of brass.

It was agreed that after the paths had been completed, Mr. Bailey could purchase and plant a Mountain Ash (Olympic Flame) close to the seat.

(j) Public Access Defibrillator (12/111(j)).

Members expressed disappointment about the number of residents who had attended the public meeting and it was decided that it would not be prudent to proceed with this project at present. Mr. Bailey gave details of an interesting training session he had attended at Myddle and offered to arrange a Basic Life Support Training Session in the Village as a starting point, if there was sufficient interest shown.

Members supported his suggestion.

(k) Sponsorship (12/111(k)).

Clerk reported that FB Heliservices had not responded to his letter asking if they wished to sponsor the Erdington Play Area for a further year. Flt. Lt. Byne agreed to find out if it was simply an oversight.

(m) Meeting with Moat Committee (12/111(m))

It was noted that this had still not taken place and the Clerk was asked to discuss it with Mr. Roberts when he returned from his holiday.

(n) Annual Bonfire/Firework Display (12/116)

Mr. Bailey reported that all the arrangements were in place but he would welcome help during the evening.

It was agreed that he could access the new area of the Glebe and Mr. Pinches agreed to flail cut a section of the field.

o) Telephone Box, Church Street (12/117((iii)).

It was reported that a notice had been placed on the box stating that it would be removed after four weeks from the date the notice was posted.

12/129 Correspondence:

Members considered the following correspondence received by the Clerk since the last meeting:

Designate Head of new school – thanking the council for agreeing to the footpaths on the field.
Josephine Humphries (Chair of the School Governors) – thanking the Council for the footpaths on the field.

Louise Davidson – copy of the CCTV Code of practice.

Shropshire Council – Notice of the adoption of the ‘Type and Affordability of Housing Supplementary Plan Document.’

Bromford Housing – Church Close lay-by alterations. Members supported the proposal to create the improvements.

Richard Ayton – proposed road and LED street light developments related to the new school.

Mrs. T. Poole – regarding a near accident she had whilst walking on the footpath alongside the A53 by the garage. She suggested that the footpath needed to be wider and there should be calming measure on the A53. Members expressed concern and asked the Clerk to reply pointing out that similar issues had been raised several times with Shropshire Council. He was also asked to forward Mrs. Poole’s email to Richard Ayton at Shropshire Council.

12/130 Accounts for Payment:

It was resolved to pay the following invoices:

Mr. J. Wilson	Salary (Oct.)		£507.76
J. Wilson	Expenses (Sept.)		£97.81
Inland Revenue	Income Tax (Oct.)		£126.94
Mr. T. Creber	Village work (Oct.)		£417.00
Mr. R. Bailey	Grass cutting – Erdington	£108.00	
	- Moat area	£35.00	
	- Cycle track	£40.00	
	Bridgeway hedge cutting	£35.00	
	Round up herbicide	£ 4.00	£222.00
	Bridgeway shrub area - weeding, planting new shrubs, fertiliser etc @cost		£66.41
Scottish Power	Power supply - September		£259.66
Shropshire Council	Skateboarding event		£350.00
Price Fallows	4ft. pasture topper for footpaths		
£840.00			
NWP Electrical	Maintenance (Sept.)	£232.42	
	Repairs to posts 75 and 98 -	£449.40	£681.82

12/131 Financial Statement:

A financial statement was tabled and approved.

12/132 Mid-Year Statement of Accounts:

Members considered and approved the mid-year statement prepared by the Clerk.

12/133 Bridgeway Open Space Area:

Mr. Bailey reported that he had carried out maintenance work on the shrubbery, replaced some of the shrubs and fertilised the area. He had only charged for the materials and plants. He was thanked for his response to the problem. The Chairman raised concerns about the on-site tree and it was agreed to have it inspected.

12/134 Exchange of Information:(a) Agenda Items for the next meeting:

CCTV – Broadband.

Basic Life Support Course.

(b) Issues needing urgent attention:(i) Highways:

No issues raised

(ii) Streetlights:

Lights in Pinewood Road belonging to Shropshire Council were not working and Lights 31 -35 on the A53 were on all day as were two lights in Wytheford Road

(iii) Other:1. Festival of Christmas Trees at St. Mary's Church.

It was agreed to enter a Parish Council tree. Chairman, Mrs. Matthews and Mr. Bailey to action.

2. Ash Tree

Mr. Bailey reported that a branch had fallen from the Ash tree in the Council car park narrowly missing a car and a pedestrian. It was agreed that an immediate inspection was required and the Clerk was asked to contact Mr. Merchant to arrange this. Mr. Bailey agreed to meet with him and suggested that the tree adjacent to the Glebelands Garages should also be inspected as well as the Oak tree on the Open Space area.

Mr. Bailey would inform the Clerk of the outcome of the inspection and it was agreed that any remedial action should be carried out asap

12/135 Additional Information:1. Waste Bin:

It was reported that the waste bin on the car park, damaged by a reversing car, had been replaced by Shropshire Council.

2. Budget setting:

Members accepted the Clerks proposals that:

- (a) Prior to the next meeting he should publicise that the budget heads for the following year would be set and encourage members of the public to suggest future development projects.
- (b) At the next meeting Members should appoint a small sub-committee to work with the Clerk to produce a budget for approval at the December meeting and also consider the response to the Place Plan Annual Review. Members were asked to study the Place Plan papers, which had been circulated and forward suggested responses to the Clerk or bring them to the next meeting.

12/136 Shropshire Council – Review of Speed Management Policy:

Mr. Jones reported that the issue of the consultative document had been delayed. He was hoping to approve it later in the week for circulation to all parishes.

12/137 Reports from:**(a) Police:**

A written report had been forwarded which indicated that during July the following offences had been recorded:

Vehicle Crime -1; Anti-social behaviour -1; Assault -1; Theft -1; Burglaries -3.

(b) RAF Shawbury:

Flt. Lt. Byne reported that he had arranged for some personnel to carry out work in the Moat area on October 17th. and 18th. and had also arranged for some help for the Firework/Bonfire Evening.

(c) Shropshire Council:

Mr. Jones confirmed that:

(a) He had received a detailed response about the use of CIL money, which he would email to the Clerk for circulation to all Members.

12/138 Planning Applications:**A. The following applications had been considered since the last meeting**

1. Built Offsite Ltd. Shawbury Heath – installation of four wall mounted floodlights and five floodlights mounted on lamp posts. Supported providing there is no impact on local residents or the environment.
2. 9, Bridge Way – erection of a chimney stack. Supported.
3. Ivy House, Shrewsbury Road – permission to fell one Holly Tree. Supported.

12/139 Committee Reports:**LJC Committee:**

Mr. Bailey gave an update on the planning meeting which he had attended and reported that the agenda for the full meeting had been set and most of the grant aid applications had been recommended for approval. Mr. Kennedy confirmed that he would be attending the full meeting.

United Charities:

Mrs. Medley reported that the following grants had been made:

£500.00 towards the Church Tower Fund and

£250.00 for the purchase of a washing machine for a gentleman in need.

Moat

Members approved the printing of a publicity document in colour for distribution in the Parish but recommended that the Moat Committee should approach Mrs. Medley regarding possible delivery with the Parish Magazine. Clerk to arrange the printing once this was agreed.

12/140 Press Matters:

No issues were raised.

12/141 Unresolved Issues;

Members reviewed and amended the list of unresolved issues.

12/142 Date and Time of next meeting:

The next meeting will be on November 12th. at 7.00pm in Shawbury Village Hall.

Approved as a true record of the Meeting.

Signed: _____ (Chairman) Date: _____